

o/c

# P. MUKHERJEE & CO.

CHARTERED ACCOUNTANTS

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## INDEPENDENT AUDITOR'S REPORT

To The *NEW ALIPORE PRAAJAK DEVELOPMENT SOCIETY*

### Opinion

We have audited the financial statements of **New Alipore Praajak Development Society, 468A Block -K, New Alipore, Kolkata -700053, PAN No. AAAAN1857B** for the year ending 31<sup>st</sup> March 2019, and the Statement of Income and Expenditure for the year then ended, and notes to the financial statements.

In our opinion, the accompanying financial statements of the entity are prepared, in all material respects, in accordance with the West Bengal Societies Registration Act, 1961 read with the bye laws framed there under AND present true and fair view of operations.

### Basis for Opinion

We conducted our audit in accordance with Standards on Auditing (SAs). Our responsibilities under those Standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of the financial statements, and we have fulfilled our other responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation of the financial statements in accordance with the West Bengal Societies Registration Act, 1961 read with the bye laws framed there under and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Dated : 28 OCT 2019

For P. MUKHERJEE & CO.  
Chartered Accountants  
Firm Regn. No.-304143E

Pallab Sen  
Partner  
(Membership No.-065033)



**NEW ALIPORE PRAAJAK DEVELOPMENT SOCIETY  
468A BLOCK-K, NEW ALIPORE, KOLKATA-700053**

**BALANCE SHEET AS AT 31ST MARCH, 2019**

<u>LIABILITIES</u>	<u>SCHEDULE</u>	<u>AMOUNT (Rs)</u>	<u>AMOUNT (Rs)</u>
General Fund			
Reserve & Surplus			
As per last A/C		3185012.95	
Less: CRY Balance		46679.00	
Less: Unicef Balance		21187.00	
		3117146.95	
Add: Excess of Income over Expenditure		218429.62	
		3335576.57	
Add: CIF Asset Fund		20809.00	33,56,385.57
Unspent Grant	25		42,05,732.32
Outstanding Liabilities	23		76,172.00
			<b>76,38,289.89</b>
<u>ASSETS</u>	<u>SCHEDULE</u>		<u>AMOUNT</u>
Fixed Assets	24		4,27,108.14
Loans & Advances			2,83,009.88
Tax Deducted at Sources			1,59,061.60
Cash & Bank Balance	1		67,69,110.27
			<b>76,38,289.89</b>

Signed in terms of our annexed report of even date.

Place :- Kolkata.

Date :- **28 OCT 2019**

For P. MUKHERJEE & CO.  
Chartered Accountants  
Firm Regn. No.-304143E

*Pallab Sen.*  
Pallab Sen  
Partner  
(Membership No.-065033)



*Savarni Pukharyelka*  
Project Director



**INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2019**

<u>INCOME</u>	<u>SCHEDULE</u>	<u>AMOUNT (Rs)</u>	<u>AMOUNT (Rs)</u>
<b>(Utilised portion)</b>			
Paul Hamlyn foundation	6	45,00,465.00	
Railway Children	7	49,82,791.00	
Child Rights & You (CRY)	8	1,50,053.00	
AJWS Project	9	17,02,530.00	
TDH Project	10	5,54,478.71	
Equations Project	11	1,49,467.00	
HBF	12	21,21,995.00	
Unicef	16	24,11,501.00	
CIF		14,80,229.00	
Sadvabna Trust	19	15,90,394.00	
One World Grow	15	70,600.00	
CRY Project	20	8,36,018.00	2,05,50,521.71
<b>Unconditional Grant &amp; Donation Received During the Year</b>			
Donation	3	2,87,106.00	
Received from CRY Reimbursement	3	33,200.00	
Received from Bently Systems India Ltd	3	2,45,546.00	
Counsultancy fees received	3	2,52,000.00	
Asansol Municipal Corporation for Mid Day Meal	3	29,326.00	
			8,47,178.00
Bank Interest Received	4		3,52,471.00
			2,17,50,170.71
<b>EXPENDITURE</b>	<b>SCHEDULE</b>		<b>AMOUNT</b>
Paul Hamlyn foundation Project	6		45,00,465.00
Railway Children Project	7		49,82,791.00
Child Rights & You (CRY)	8		1,50,053.00
AJWS Project	9		17,02,530.00
Unicef Project	16		24,11,501.00
HBF Project	12		21,21,995.00
CIF Project			14,80,229.00
TDH Project	10		5,54,478.71
Equations Project	11		1,49,467.00
Sadbhavna Praject	19		15,90,394.00
CRY Project	20		8,36,018.00
FC General Expense	13		3,59,483.29
One World Grow	15		70,600.00
Loreto Project Expenses	18		4,125.00
Indian Fund Project Expenses	17		2,75,904.00
Bentily Library Setup Project Expenses	19		2,34,154.00
Bank Charges	14		7,420.09
Depreciation	24		1,00,133.00
Excess of Income over Expenditure			2,18,429.62
			2,17,50,170.71

Signed in terms of our annexed report of even date.

**For P. MUKHERJEE & CO.**  
**Chartered Accountants**  
**Firm Regn. No.-304143E**

*Pallab Sen*  
**Pallab Sen**  
**Partner**  
**(Membershin No.-065033)**

Place :- Kolkata.  
 Date :-

**28 OCT 2019**



*Jaransi Subbarao*  
 Project Director



**NEW ALIPORE PRAAJAK DEVELOPMENT SOCIETY**  
**468A, BLOCK-K, NEW ALIPOE, KOLKATA-700053**

**RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2019**

<u>RECEIPTS</u>	<u>SCHEDULE</u>	<u>AMOUNT (Rs)</u>
<u>Opening Balance</u>		
Cash & Bank Balance	1	81,51,522.04
Grant Received during this year (Foreign Fund)	2	1,28,45,020.00
Grant Received during this year(Indian Fund)	3	78,79,620.32
Bank Interest Received	4	3,52,471.00
Outstanding Liabilities for the current year		26,422.00
Advance from Staff Adjusted		23,269.00
		<hr/> <hr/> 2,92,78,324.36
<u>PAYMENTS</u>	<u>SCHEDULE</u>	<u>AMOUNT</u>
Paul Hamlyn foundation Project Expenses	6	45,00,465.00
Railway Children Project Expenses	7	49,82,791.00
CRY-CCRP Project Expenses(Foreign Fund)	8	1,50,053.00
AJWS Project Expenses	9	17,02,530.00
TDH Project Expenses	10	5,54,478.71
Equations Project Expenses	11	1,49,467.00
HBF Project Expenses	12	21,21,995.00
FC General Expenses	13	3,59,483.29
One World Grow	15	70,600.00
Bank Charges	14	7,420.09
CIF Fund Expenses		14,80,229.00
Unicef Project Expenses	16	24,11,501.00
Indian Fund General Expenses	17	2,75,904.00
Loreto Project Expenses	18	4,125.00
Bentily Library Setup Project Expenses	19	2,34,154.00
Assets Purchased (CIF)	24	20,809.00
Sadbhavna Project Expenses	20	15,90,394.00
CRY Project Expenses	21	8,36,018.00
Others Payment(CRY & UNICEF Refund)	25	5,21,892.00
Outstanding Liability Paid	22	5,13,715.00
TDS Receivable	5	21,190.00
<u>Closing Balance</u>		
Cash & Bank Balance	1	67,69,110.27
		<hr/> <hr/> 2,92,78,324.36

*Jarvisi Pukherjee*  
 Project Director

Signed in terms of our annexed report of even date.

Place :- Kolkata.

Date :-

**28 OCT 2019**

**For P. MUKHERJEE & CO.**  
 Chartered Accountants  
 Firm Regn. No.-304143E

*Pallab Sen*  
 Pallab Sen  
 Partner  
 (Membership No.-065033)



New Alipore Praajak Development Society  
468A, Block-K, New Alipore, Kolkata - 700053

Extract of Balance Sheet as on 31-03-2019 (Relating to Foreign Contribution)

Funds & Liabilities	Amount (Rs)	Assets	Amount (Rs)
<b>General Fund</b>		Bank Balance (Indian Overseas Bank)	
Balance as per last accounts	11,84,453.06	A/c No.-0178010000013301	50,44,981.17
Add:- Surplus as per Income & Expenditure A/c	(1,36,154.58)	A/c No.-0178010000016740	2,30,425.97
	10,48,298.48		
Less: CRY Balance	46,679.00	Cash in Hand	64,042.00
		Fixed Asset	1,29,840.94
Unspent Grant		Less: Depreciation	22,170.00
		Advance for Programme	1,07,670.94
			1,10,142.40
			55,57,262.48

Extract of Income & Expenditure Account for the year ended 31st March 2019

Expenditure	Amount (Rs)	Income	Amount (Rs)
Project Expenses	1,18,01,821.00	Foreign Grant Received	62,93,902.71
Admin Expenses	27,90,042.00	Out of Previous year Fund	79,38,477.00
Bank Charges	7,349.29	Out of Current year Fund	
Depreciation	22,170.00	Bank Interest Received	2,52,848.00
Transfer to General Fund	(1,36,154.58)		
	1,44,85,227.71		1,44,85,227.71

28 OCT 2019

*Saravati Purbayasha*  
Project Director



For P. MUKHERJEE & CO.  
Chartered Accountants  
Firm Regn. No.-304143E

*Pallab Sen*  
Pallab Sen  
Partner  
(Membership No.-065033)



**Extract of Receipt & Payment Account for the year ended 31st March 2019**

Receipts	Amount (Rs)	Payments	Amount (Rs)
To Opening Balance as on 01.04.2018		By Grant Utilised during the year	
Cash	43,137.00	Project Expenses	1,18,01,821.00
Bank(Indian Overseas Bank, New Alipore Branch)		Admin Expenses	27,90,042.00
A/c No.-017801000013301	75,11,799.76		
A/c No.-017801000016740	1,446.67	By Bank Charges	7,349.29
		By Refund to CRY	3,97,579.00
To Grant Received during the year	1,28,45,020.00	By Outstanding Liability Paid	31,413.00
		By Advance paid during the year	2,86,598.00
To Interest on Savings Account	2,52,848.00	By Closing Balance as on 31.03.2019	
		Cash	64,042.00
		Bank(Indian Overseas Bank, New Alipore Branch)	
		A/c No.-017801000013301	50,44,981.17
		A/c No.-017801000016740	2,30,425.97
	<b>2,06,54,251.43</b>		<b>2,06,54,251.43</b>

**28 OCT 2019**

*Savarni Puhayashka*

**Project Director**



For P. MUKHERJEE & CO.  
Chartered Accountants  
Firm Regn. No.-304143E

*Pallab Sen*  
Pallab Sen  
Partner  
(Membership No.-065033)



**NEW ALIPORE PRAAJAK DEVELOPMENT SOCIETY**  
**468A, BLOCK-K, NEW ALIPORE, KOLKATA-700053**

**SCHEDULE - 1**

**Cash & Bank Balance**

PARTICULARS	OPENING BALANCE (01.04.2018)		CLOSING BALANCE (31.03.2019)	
	Cash	Bank	Cash	Bank
<b>Foreign Fund</b>				
Cash in hand	43,137.00		64,042.00	
<b>Indian Overseas Bank</b>				
New Alipore Branch				
A/C No- 017801000013301		75,11,799.76		50,44,981.17
A/C No- 017801000016740		1,446.67		2,30,425.97
<b>Indian Fund</b>				
Cash in hand				
General	18,766.50		17,473.50	
CIF	726.00		1,331.00	
Cash at Bank				
<b>Axis Bank Ltd, New Alipore</b>				
Account No- 35101031417		96,219.00		99,631.00
Accounts No- 351010100031408		6,514.35		5,59,500.35
Accounts No- 351010100031392		4,72,912.76		7,51,725.28
	62,629.50	80,88,892.54	82,846.50	66,86,263.77

**SCHEDULE - 2**

**Foreign Grant Received during this year**

Sl.No.	Description	Amount (Rs)	Amount (Rs)
1	Child Rights & You (CRY)	3,68,850.00	
2	Railway Children (RC)	46,79,176.00	
3	American Jewis World Service (AJWS)	21,35,265.00	
4	Humming Bird Foundation (HBF)	21,89,527.00	
5	Paul Hamlyn Foundation (PHF)	17,88,592.00	
6	Terre Des Hommes (TDH)	16,83,610.00	
			1,28,45,020.00
			1,28,45,020.00

**SCHEDULE - 3**

**Indian Fund Received during this year**

Sl.No.	Description	Amount (Rs)	Amount (Rs)
1	Received from CRY Reimbursement	33,200.00	
2	Donation	2,87,106.00	
3	Received from Bently Systems India Ltd	2,45,546.00	
4	Counsultancy fees received	2,52,000.00	
5	Asansol Municipal Corporation for Mid Day Meal	29,326.00	
6	CIF Fund (RCL)	20,43,657.00	
7	UNICEF	29,04,850.00	
8	Sadbhaha Trust	10,83,135.32	
9	Child Rights & You (CRY)	10,00,800.00	
			78,79,620.32
			78,79,620.32

28 OCT 2019



*Sarvani Subhasish*  
Project Director

**NEW ALIPORE PRAAJAK DEVELOPMENT SOCIETY**  
**468A, BLOCK-K, NEW ALIPORE, KOLKATA-700053**

**SCHEDULE - 4**

**Bank Interest Received**

Description	Amount (Rs)	Amount (Rs)
Indian Overseas Bank A/C No-017801000013301 (FC Fund)	2,36,016.00	
Indian Overseas Bank A/C No-017801000016740 (FC Fund)	16,832.00	
	2,52,848.00	
	-	2,52,848.00
Axis Bank A/C No- 351010100031417	3,412.00	
Axis Bank A/C No- 351010100031392	63,716.00	
Axis Bank A/C No- 351010100031408	32,495.00	99,623.00
		3,52,471.00

**SCHEDULE - 5**

TDS Receivable	Amount (Rs)
TDS Refund	18,420.00
TDS Deducted	(39,610.00)
	(21,190.00)

28 OCT 2019

*Sarvani Purbayastha*  
Project Director



**NEW ALIPORE PRAAJAK DEVELOPMENT SOCIETY**  
**468A BLOCK-K, NEW ALIPORE, KOLKATA-700053**

**SCHEDULE - 6**

**Paul Hamlyn Foundation Project**

Sl.No.	Description	Amount (Rs)
	<b><u>A. Personal</u></b>	
<b>1</b>	<b><u>Admin Staff</u></b>	
a	Salary of Accounts Co Ordinator	74,174.00
b	Salary of Project Director	1,24,390.00
c	Salary of Administrator	1,57,280.00
<b>2</b>	<b><u>Programme Staff</u></b>	
a	Salary of Senior Outreach Officer	1,11,012.00
b	Salary of Senior Teacher	74,390.00
c	Salary of Project Officer	1,02,554.00
d	Salary of Field Co Ordinator(NJP)	85,998.00
e	Monthly Consultancy Fees of Project Coordinator	61,080.00
f	Consultant - Support to AIWG RCCR/ Advocacy	1,02,000.00
g	Outreach executives Honorarium	47,482.00
h	Honorarium Restoration and follow-up executives	10,333.00
i	Honorarium community workers	78,108.00
	<b><u>B. Programme Cost</u></b>	
<b>1</b>	<b><u>OUTREACH SERVICE - PHF</u></b>	
a	Review Meeting	85,284.00
b	Outreach service -NJP	4,39,700.00
<b>2</b>	<b><u>MUKTANGAN NIGHT SHELTER SERVICES</u></b>	
a	Education and Counselling Service - NJP	128101.00
b	Education and Counselling Service - KGP	246.00
c	NIGHT SHELTER LOGISTICS NJP	6900.00
d	NIGHT SHELTER, NUTRITION, MEDICAL -NJP	133776.00
e	Emergency cost of Children	39.00
f	EVENTS FOR CHILDRENS	3242.00
<b>3</b>	<b><u>Residential Training of Staff/associates/volunteers</u></b>	
a	Food & Workshop Venue	99115.00
b	Travel for workshop	36964.00
c	Lodging for workshop	19193.00
<b>4</b>	<b><u>Workshop/meetings With Children &amp; Youth</u></b>	
a	Food & Workshop Venue	2797.00
b	Travel for workshop	8184.00
c	Lodging for workshop	12300.00
d	Travel and Accommodation costs for Outreach	38796.00
e	Travel and Accommodation for Coordinator	21829.00
f	Travel and Accommodation of Consultant	38.00
g	Reaching out to children and adolescents	480.00
h	Conducting weekly life skills sessions, ABT sessions	726.00
i	Activity Materials for sessions/ bridge course	6333.00
j	Venue hire charges, Food, Accommodation	54093.00
k	Meeting with Stakeholders	4625.00
l	Emergency Cost of Children	11307.00
m	Events for Children	1403.00
n	Documentation of Minimum Quality	2491.00



*Savani Subhaya*  
 Project Director



**28 OCT 2019**

<b>C. Overhead</b>		
1	Telephone/Internet (Part)	2806.00
2	Photocopy/Computer Cartidge/Printing	4016.00
3	Stationary	5842.00
4	Office Rent/electricity (50% of Cost)	15470.00
5	Office Maintanance	2020.00
6	Audit Fees/ UC	3300.00
7	Office Rent/Electricity	117420.00
8	Photocopy/computer Cartridge/ Printing	21797.00
9	Stationery	8810.00
10	Telephone/internet	4983.00
11	Office Maintenance	20570.00
<b>Total</b>		<b>23,53,797.00</b>
<b>RCCR Project Expenses</b>		
1	AIWG RCCR Members Field Visit, Travel, Logistics	62083.00
2	Data Collector Orentation	1340.00
3	Travel for Orentation	254801.00
4	Sharing of Initial findings at regional	226838.00
5	Travel of Reserach Manager and Associates	89621.00
6	Meeting of RCCR Members	152005.00
7	Reserch Manager Cum Team Leader	115077.00
8	Overheads Cost @5% of Total	49044.00
9	Contingency @ 10%	4500.00
10	Associates Researcher	289500.00
11	Case Study Data Collection ( Student Research)	100000.00
12	Printing of Questionnaire, Stationary	878.00
13	National Consultation	800981.00
<b>Total</b>		<b>21,46,668.00</b>
<b>Grand Total</b>		<b>45,00,465.00</b>

28 OCT 2019

*Sanaeni Purbayastha*  
Project Director



**NEW ALIPORE PRAAJAK DEVELOPMENT SOCIETY**  
**468A BLOCK-K, NEW ALIPORE, KOLKATA-700053**

**SCHEDULE - 7**

**Railway Children Project**

Sl.No.	Description	Amount (Rs)
	<b>A-Programme Expenses</b>	
1	Children Parliament	3,445.00
2	State/District Level Consultration	64,975.00
3	Education & Activity Materials.	34,902.00
4	Health/First Aid & Medical Emergency	9,138.00
5	Linking Children to Vocational & Skill Bld	15,150.00
6	Enrollment of the Children	10,242.00
7	Campaign on Generating Awareness	15,522.00
8	Capacity Bldg for Community Level CPC	10,004.00
9	Livelihood Support for the Vulnerable	28,863.00
10	Volunteer Allowance and Travel for CPC	25,439.00
11	Running Mobile Library	38,018.00
12	Celebrating" Children Event"	58,405.00
13	Workshop on Outreach/Advocacy	33,025.00
14	Advocacy-Stakeholders	72,502.00
15	Developing IEC Materials	19,872.00
	<b>B- Staff Capacity Building Internal Teem</b>	
16	Annual Confer. for Staff and Volunteers	24,065.00
17	Monitoring and Evaluation Cost	15,856.00
	<b>C-Overhead &amp; Administration</b>	
18	Printing Stationery	25,871.00
19	Local Office Rent	2,33,863.00
20	Office Rent Kolkata	65,600.00
21	Office Maintenance	46,543.00
22	Audit Cost	11,000.00
	<b>D-Staff Travel &amp; Project Monitoring</b>	
23	Travel Accomodation	1,09,820.00
24	Travel Director/Coordinator/Ast.Coord	87,598.00
25	Accomodation & Outstation Expenses	84,758.00
26	Travel for Workshop	100.00
27	Communication(Mobile Reimburshment)	91,701.00
28	Stationary	21,613.00
	<b>E-Salary</b>	
29	Field Coordinator 3 Persons	4,94,508.00
30	Social Worker	7,90,401.00
31	Outreach Worker 10 Persons	15,44,054.00
32	Coordinator	2,48,382.00
33	Programme Manager	2,55,381.00
34	Director (30% of the Salary)	1,56,870.00
35	Finance Officer	2,35,305.00
	<b>Grand Total</b>	<b>49,82,791.00</b>



*Saravani Kundarayachin*  
 Project Director



28 OCT 2019

**NEW ALIPORE PRAAJAK DEVELOPMENT SOCIETY**  
**468A BLOCK-K, NEW ALIPORE, KOLKATA-700053**

**SCHEDULE - 8**

**CRY Project**

Sl.No.	Description	Amount (Rs)
	<b><u>A. Project Expenses</u></b>	
1	Salary of Programme Manager	
2	Consultant Travel	12,000.00
3	Developing the Training Module	60,000.00
4	Consultant Fees for Process Documentation	50,000.00
5	Project Associates Allowance	2,910.00
6	Staff Welfare	11,300.00
	<b>Total</b>	<b>1,36,210.00</b>
	<b><u>B. Admin Expenses</u></b>	
7	Audit & Utilization	2,000.00
8	Salary of Director	3,000.00
9	Photocopy/ Stationery	112.00
10	Office rent/ electricity	3,600.00
11	Communcation	5,131.00
	<b>Total</b>	<b>13,843.00</b>
	<b>Grand Total</b>	<b>1,50,053.00</b>

28 OCT 2019

*Savani Puhayastha*  
Project Director



**NEW ALIPORE PRAAJAK DEVELOPMENT SOCIETY**  
**468A BLOCK-K, NEW ALIPORE, KOLKATA-700053**

**SCHEDULE - 09**

**AJWS Project**

Sl.No.	Description	Amount (Rs)
	<b>Project- G-11144</b>	
<b>1</b>	<b>Admin Cost</b>	
a	Audit Fees	8,000.00
b	Printing; stationery and Office maintenance	11,726.00
c	Rent & Electricity	56,866.00
d	Telephone; Internet	18,734.00
<b>2</b>	<b>HR Cost</b>	
a	Admin/Accounts Officer	54,504.00
b	Community mobilisers	1,35,975.00
c	Director (part funding)	1,05,600.00
d	Field Officers	1,65,956.00
e	Project Coordinator	1,58,698.00
<b>3</b>	<b>Programme Cost</b>	
a	Associate	56,872.00
b	Capacity building of Private tutors	2,598.00
c	Capacity building of VAG members	9,992.00
d	Consultation with WLCPC	20,307.00
e	Events in the community	1,24,213.00
f	Laptop Allowance	16,975.00
g	Materials for capacity building	7,044.00
h	Outreach [ Women's and Youth groups]	3,405.00
i	Study Circle with Women's and Youth	18,763.00
j	Travel, Lodging and Food allowance	1,69,055.00
k	Anurodher Adda	25,321.00
l	Startup Consultancy	51,920.00
	<b>Total</b>	<b>12,22,524.00</b>
	<b>Project- G-12181</b>	
<b>1</b>	<b>Admin Cost</b>	
a	Printing/Stationery/office Maintenance	7,752.00
b	Rent & Electricity	20,300.00
c	Telephone; Internet	815.00
<b>2</b>	<b>HR Cost</b>	
a	Admin/Accounts Officer	13,202.00
b	Director	45,000.00
c	Field Officers	84,798.00
d	Community Mobiliser	1,09,040.00
e	Project Co Ordinator	1,19,000.00
<b>3</b>	<b>Programme Cost</b>	
a	Materials for Capacity Building	15,986.00
b	Travel, Lodging & Food	50,618.00
c	West Bengal Leadership Initiative	600.00
d	Events in the community	12,895.00
	<b>Total</b>	<b>4,80,006.00</b>
	<b>Grand Total</b>	<b>17,02,530.00</b>



*Varaani Sankhyasaha*

Project Director



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SCHEDULE - 10

**TDH Project Expenses**

Sl.No.	Description	Amount (Rs)
1	Coordinator	41,894.00
2	Documentation Officer	36,000.00
3	Psycosocial Officer	36,000.00
4	Director	23,814.00
5	Finance/Admin Officer	39,690.00
6	Advertisement for Requirement	10,678.00
7	Training for Animator	16,223.00
8	Animator	2,50,325.00
9	Field Co Ordinator	98,808.00
10	Travel	1,046.71
	<b>Total</b>	<b>5,54,478.71</b>

SCHEDULE - 11

**Equations Project**

Sl.No.	Description	Amount (Rs)
	<b>FC Fund</b>	
1	Travel	18,003.00
	Salary	1,31,464.00
	<b>Total</b>	<b>1,49,467.00</b>

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*Savarni Purbayastha*  
Project Director



**NEW ALIPORE PRAAJAK DEVELOPMENT SOCIETY**  
**468A BLOCK-K, NEW ALIPORE, KOLKATA-700053**

**SCHEDULE - 12**

**Humming Bird Foundation Project**

Sl.No.	Description	Amount (Rs)
1	<b>HBF-G-3 Project</b>	
	<b>Administrative cost</b>	
a	Administrative Officer	62,700.00
b	Finance Officer	1,32,000.00
c	Rent & Maintenance	70,352.00
d	Electricity, Telephone & Internet	11,538.00
e	Audit Cost	7,500.00
	<b>Personnel Costs (Prog. Implementation)</b>	
a	Awareness Events- stall at Mela	26,855.00
b	Monthly meeting of VLCP	3,263.00
c	Training of new members of VLCP	35,428.00
d	Orientation and handholding	2,752.00
e	Orientation of child members of VLCP	5,305.00
f	Display board / Wall writing of VLCP	11,050.00
g	Under the tree/ Bazar	15,859.00
h	Wall writing	5,485.00
i	Meeting with members of vulne	910.00
j	Meeting with Community	350.00
k	Meeting with Community (local)	1,160.00
l	Campaign by collective members	13,974.00
m	2 days training of collective members on	28,735.00
n	Meeting with comparetivly	672.00
o	Staff Training on different Govt. Scheme - 2 days	895.00
p	Review and planning meeting (monthly)	10,164.00
q	Mapping of vulnerability using	5,499.00
r	Facilitating events planned by collective	1,250.00
s	Animators (6 positions)	5,81,472.00
t	Field Officer ( 1 position)	1,20,000.00
	<b>Personnel Costs (Prog. Management)</b>	
a	Coordinator - Full Time	1,98,000.00
b	Director (Part)	1,02,000.00
	<b>Travel &amp; Other Running Cost</b>	
a	Travel	69,625.00
b	Print and Photocopy & Stationery	20,264.00
c	Phone and Internet Allowance	30,827.00
d	Laptop Allowance (for coordinator)	4,500.00
	<b>Total</b>	<b>15,80,384.00</b>



*Sarvani Debroyasaha*  
Project Director



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<b>2</b>	<b>HBF-R-2 Project</b>	
	<b><u>Administrative Cost</u></b>	
a	Accountant	40,500.00
b	Office Consumables	5,763.00
c	Audit And Financial Services	3,000.00
d	Repair & Maintenance	2,515.00
	<b><u>Personnel Cost(Implementation)</u></b>	
a	1 Program Officer ( Part- First 6 Mon)	37,950.00
b	3 Field Workers	1,38,600.00
	<b><u>Personnel Cost (Management)</u></b>	
a	1 Prog. Anchor ( Part Time)	25,500.00
b	2 Programme Manager	56,100.00
c	3 Program Officer ( MEL & Advocacy)	37,950.00
	<b><u>Prog Operation Cost</u></b>	
a	Sessions With Youth	22,212.00
b	Monthly Meeting with VLCPC	13,251.00
c	Training of Child Member of VLCPC	5,521.00
d	Community Meeting	4,564.00
e	Theatre	8,332.00
f	18 Wall Writing, Flex Etc.	15,190.00
g	Campaign on Wheels	11,606.00
h	Training on Govt. Scheme	1,046.00
i	Staff Monthly Meeting	3,740.00
j	Running Education Centres	3,187.00
k	Setting Up of Community Library	24,185.00
	<b><u>Travel Cost &amp; Other Recurring Cost</u></b>	
a	Team Travel Cost	20,926.00
b	Printing, Postage, Stationery	12,396.00
c	Telephone Allowance	4,556.00
d	Internet for Tab	1,176.00
	<b><u>Computer Accessories</u></b>	
a	Laptop with accessories	27,922.50
b	Printer & Scanner	13,922.50
	<b>Grand Total</b>	<b>21,21,995.00</b>

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*Savarni Puhayastha*  
Project Director



SCHEDULE - 13

FC General Expenses

Sl.No.	Description	Amount (Rs)
1	Photocopy	2,470.00
2	Travel	96,181.29
3	Laptop & Telephone allowance	1,145.00
4	Office Maintenance	15,917.00
5	Program expenses	21,790.00
6	Printing	6,272.00
7	Stationery	3,103.00
8	Child Activity	190.00
9	Salary	27,463.00
10	Communication	1,775.00
11	Membership & network	2,500.00
12	Annual Conference	1,74,452.00
13	Associate Allowance	6,225.00
	<b>Total</b>	<b>3,59,483.29</b>

3,32,190.29

27,293.00

SCHEDULE - 14

Bank Charges

Sl.No.	Description	Amount (Rs)
	<u>Foreign Fund</u>	
1	IOB A/c No.-13301	3,140.59
2	IOB A/c No.-16740	4,208.70
	<u>Indian Fund</u>	
3	Axis Bank A/c no.-31392	70.80
	<b>Total</b>	<b>7,420.09</b>

SCHEDULE - 15

One World Grow

Sl.No.	Description	Amount (Rs)
1	Allowance	4,255.00
2	Child Activity	2,227.00
3	Child Food	9,314.00
4	Computer maintenance	12,555.00
5	Lodging & Fooding	8,830.00
6	Office Maintenance	9,000.00
7	Travel	24,419.00
	<b>Total</b>	<b>70,600.00</b>

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*Savarni Subhanshi*  
Project Director



**NEW ALIPORE PRAAJAK DEVELOPMENT SOCIETY**  
**468A BLOCK-K, NEW ALIPORE, KOLKATA-700053**

**SCHEDULE -16**

**Unicef Project**

Sl.No.	Description	Amount (Rs)
	<b>Unicef 1st Fund</b>	
1	3 Days Residencial Training	63,241.00
2	Asst.Prog Manager-Case	72,000.00
3	2 Filed Officer-Protection	1,10,400.00
4	Consultant Fees & Report Finalization	45,000.00
5	Regular Meeting of Diversion	18,000.00
6	Consultant Fees	30,000.00
7	Material Cost	30,000.00
8	Consultant Fees	45,000.00
9	Logistic Cost	3,000.00
10	Support the Families	22,500.00
11	Round Trips for Outstation	9,919.00
12	Stay & Food	11,533.00
13	Asst.Prog Manager(S 24pgs)	30,000.00
14	Facilator Travel	1,600.00
15	Materials	756.00
16	Workshop for 3 Days.	73,371.00
17	Consultant Fees	45,000.00
18	Materials	9,000.00
19	Refreshment	24,072.00
20	2 Days Workshop	23,679.00
21	Facilator Travel & Food	12,000.00
22	Participent Travel	16,680.00
23	Workshop Materials Cost	1,920.00
24	4 Days Workshop	13,270.00
25	Participent Travel	5,500.00
26	3 Allowance of Animator	1,75,770.00
27	Refreshment Charges	7,200.00
28	3-Field Officer- S-24pgs	43,500.00
29	Consultant Fees	36,000.00
30	Development of Tools	12,000.00
31	Consultant Fees	7,000.00
32	Consultant Fees	5,000.00
33	Asst.Pro.Manager(Malda)	43,500.00



*Sarvani Purkayastha*  
 Project Director



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33	Asst.Pro.Manager(Malda)	43,500.00
34	Field Officer Education Malda	46,500.00
35	Consultant Fees	25,000.00
36	Decorator	15,472.00
37	Materials	11,947.00
38	Refreshment	11,081.00
39	Sound System	5,000.00
40	Facilitor Food & Travel	58,550.00
41	Materials	2,000.00
42	Material	8,000.00
43	Participent Travel	10,000.00
44	Consultant Charges	75,000.00
45	Facilator Travel	2,000.00
46	Workshop for 4 Days	38,100.00
47	Animator	1,85,472.00
48	Materials Cost	89,358.00
49	Refreshment	33,364.00
50	Materials	42,230.00
51	Refreshment	53,690.00
52	Programme Manager	73,500.00
53	Part Time Documentaion	15,000.00
54	Food & Lodging	28,280.00
55	Unicef-Act- B-2	23,274.00
56	Director(40% Time)	66,000.00
57	Accountant	54,000.00
58	Staff Travel	11,631.00
59	Print, Photocopy & Stationery	29,654.00
60	Staff Travel	77,413.00
	<b>Unicef 2nd Fund</b>	
61	Allowance of Animator(2nd Fund)	9,775.00
62	Materials Cost(2nd Fund)	2,977.00
63	Asst. Programme Manager-Case(2nd Fund)	24,000.00
64	Field Officer(2nd Fund)	36,800.00
65	Capacity Building of Steck Holder	61,945.00
66	Asst Prog Manager(2nd Fund)	10,000.00
67	Asst. Prog Mang-Pro(2nd Fund)	15,500.00
68	Decorator Charges(2nd Fund)	3,230.00
69	Asst. Prog.Manager-Mal(2nd Fund)	14,500.00
70	Materials(2nd Fund)	174.00
71	Sound System	9,966.00
72	Part Time Documet(2nd Fund)	5,000.00
73	Food & Lodging(2nd Fund)	685.00
74	Food & Lodging(2nd Fund)	5,295.00
75	1 Prog Manager(2nd Fund)	24,500.00
76	Director(2nd Fund)	22,000.00
77	Print & Photocopy(2nd Fund)	7,835.00
78	Accountant(2nd Fund)	18,000.00
79	Print, Photocopy & Stationery(2nd Fund)	392.00
	<b>Total</b>	<b>24,11,501.00</b>

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*Saravani Subhaya*

Project Director



